

Sal-Tech: Purchasing and Delivery Conditions.

Edition:	February 2013
Sal-Tech:	Covers all companies and brand names within the Salbæk Technology Group. referred to as Sal-Tech within this document. This includes: <ul style="list-style-type: none">• Sal-Tech Easy Packaging v/Gunnar Salbæk SE nr. DK18429098• Sal-Tech HKG Limited Reg. no. 53647465-000-01-12-A• Hallbrookdesign.com• Bullshirtdesign.com• Carcollectorschoice.com• Lipsss.com• Espar.nu• Easycomponent.com• Easystrapping.com• Easybanding.com
Order format:	<p>All orders must be in writing having valid signature from a valid Sal-Tech employee having accordingly or clearly stating an exception if the order is generated through a computer system within Sal-Tech.</p> <p>All orders from Sal-Tech will be forwarded in writing and agreed the same way. All orders will state our order no. 20YEar-NUMBer. Example: (2011-3546) These reference no. must follow any communication, goods and documents.</p> <p>No orders are valid without having the agreed order sum confirmed in writing.</p> <p>No continuing orders or obligations are valid just because a first or any invoice has been paid. Each and every order/invoice must have an order foundation and agreement.</p>
Order sum:	Order sum refers to the total contract value, including any follow up delivery that must be paid for, any cost that Sal-Tech is obligated to pay because of terms set in contract that are not included in first order and/or invoice
Delivery address:	<p>As informed in the written order. No default address.</p> <p>For further information of Sal-Tech Group and addresses see: Appendix I.</p>
Delivery conditions:	As stated in the written order. Default condition is set to be free delivered set address.
Communication routs:	
Order confirmation:	To the email address of order contact.
Original Documents:	To the address stated in order for receiving such documents divided by type.
Invoice:	All supplier invoices must be forwarded to Sal-Tech in PDF format on invoice@sal-tech.com for direct acceptances into our accounting system. The invoice must make reference to Sal-Tech order no.
Correspondence:	To the email address of the order contact or other as stated in progress of the order.
Currency:	The currency of the supplier invoice must be clearly stated, as it also should be in our written order.

Guarantee/Warranty:	24 month warranty for any product delivered to Sal-Tech set from the date of Sal-Tech receiving the goods to the stated delivery address.
Marking:	All items must be marked with item no., description, quantity. For batch parts, batch marking to be used stating item no., description, quantity. For products meant for resale, our set demand to Sal-Tech Marking and item no. must be as stated in order document. No internal markings like inlay papers, stamps, labels or what so ever will be accepted, unless the item is a standard component and noted as such in our order.
Packaging:	All deliveries of goods must be made using packaging securing that the items is protected and suitable for further delivery if that is the case for commodity products and/or easy to handle in the further production if for us herein.
Quality level:	100% no faults. Faulty items to be exchanged without any cost for Sal-Tech.
Quality control:	The supplier must perform and document the outgoing quality level of each shipment according the set quality level and control procedures.
Returning of goods:	<p>Any cost for return of goods to be settled in the following way:</p> <p>If faulty or claim items the supplier must pay all costs for returning of the goods, this includes collecting in items for return via Sal-Tech or directly to supplier delivered to any Sal-Tech Customer.</p> <p>If return due to Sal-Tech decision all return cost to be paid by Sal-Tech and credit note to be made by supplier for full value except delivery cost to be paid by Sal-Tech.</p>
Payment:	<p>Minimum term of payment is set at 30 days, as this is what our planning can handle.</p> <p>Sal-Tech will make payment to the bank account stated on invoice from supplier, and in the case of delay interest can be calculated, but at no higher rate than the Danish Disconto +4% and in any case never higher than 8% pa.</p>
Exemptions:	All exemptions to these purchasing and order terms must be agreed in writing in accordance with guidelines set forward within this document.

Procedures valid in conjunction with our delivery and purchasing conditions:

- A. Documentation from suppliers on products to be sold to/through Sal-Tech.
- B. Classification of suppliers who sell products to Sal-Tech.